

NOTICE INVITING TENDER

No. TCO/Comp/D-11/2017-18/ON. 17461 Date – 28.12.2017

On behalf of the Government of Maharashtra, Transport Commissioner invites bidders to submit their technical and financial proposals for the project “**Selection of Service Provider for the Scanning & Digitization of Documents of Transport Offices under Transport Department, Govt. of Maharashtra**” in accordance with conditions of this RFP published on e-tender portal of Government of Maharashtra (<https://www.mahatenders.gov.in>)

Bidder agencies are advised to study this RFP document carefully before submitting their proposals in response to the RFP Notice. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with a full understanding of its terms, conditions and implications.

SCHEDULE OF REQUIREMENT

Name of the Project	Quantity
Scanning and Digitisation of physical records at the Transport offices of the Transport Department.	At all the Transport Offices as specified in the RFP document. Approx. 1.5 Crore records with 2.5 Crore pages

SUMMARY OF TENDER

Sr.	Activities	Date & Time
1.	Tender Fee	INR 10,000/- (Rupees Ten thousand Only) For MSME bidders claiming Tender Fee exemption, a certificate (which is valid as on date of submission of bid) of registration with NSIC to be uploaded as a part of Key Submission.
2.	Earnest Money Deposit (EMD)	INR 50,00,000 (Rupees Fifty Lakhs Only)
3.	Performance Bank Guarantee (PBG)	INR 2,00,00,000 (Rupees Two Crore Only) Indian Rupees as bank guarantee and by a nationalized/scheduled bank in India.
4.	Bid Validity	180 days from the opening of Commercial bid.
5.	Validity Period for Performance Bank Guarantee	PBG to be valid upto 3 months after completion of project (Project period of 12 months + 3 months from the Project Completion Date = 15 months) 5% of the PBG amount, i.e. INR 10,00,000 (Rupees Ten Lakhs Only) will be valid for 3 years post contract period during the software (DMS) maintenance period.
6.	Availability of tender document for download	29-12-2017 13:00 hours
7.	Last Date for submission of Pre-Bid queries	06-01-2018 17:00 hours
8.	Pre-Bid meeting	08-01-2018 11:00 hours
9.	Last date (deadline) for uploading of bids on the e-Tendering website in response to RFP notice	20-01-2018 18:00 hours
10.	Date and time of technical bid opening (Pre-qualification and technical bid)	22-01-2018 11:00 hours
11.	Date and time of commercial bid opening	To be intimated later
12.	Venue for Pre-Bid meeting Venue for Technical bid opening	Dy. TC – Computers, Conference Hall, Transport Commissioner’s Office, New Administrative Bldg., 4th Floor, Govt. Colony, Opp. Dr. Babasaheb Ambedkar Garden, Bandra (East), Mumbai - 400 051 Email: etendercomp.tpt-mh@gov.in Contact Number : 022 26416498

- The Bidder must fulfil the Pre-qualification Criteria stipulated in the tender document.
- All tender offers must be submitted on or before the due date as mentioned on the website
- The Transport Commissioner reserves the right to accept or reject any tender offer as per the provisions of this tender.

Date: 29/12/2017

Sd/-
Transport Commissioner
Maharashtra State, Mumbai